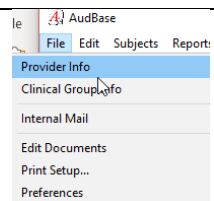
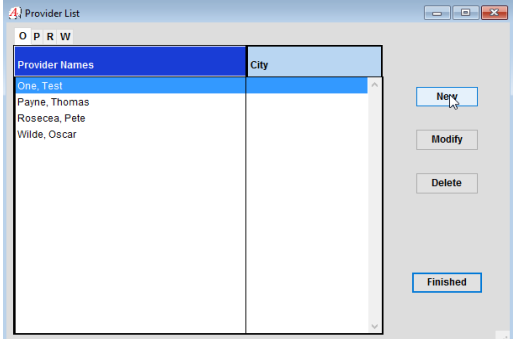

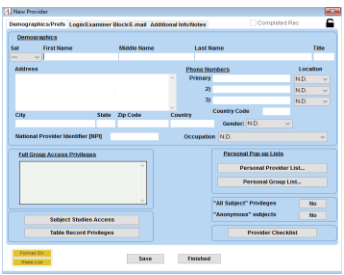
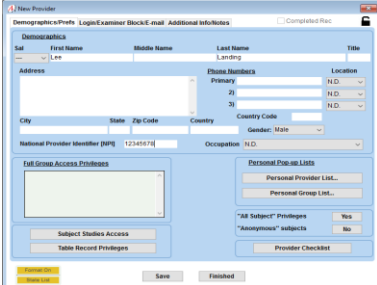
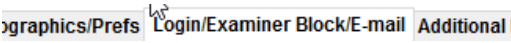
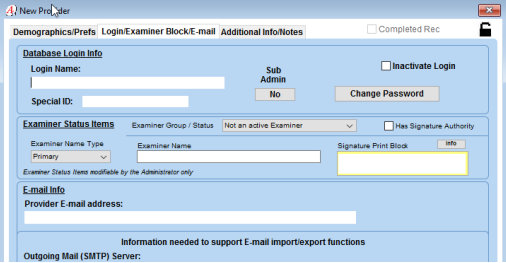
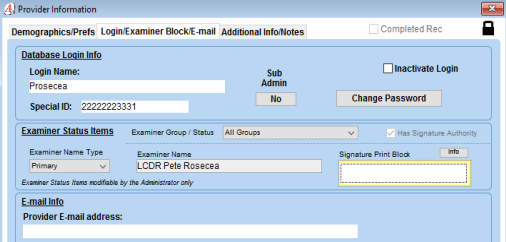
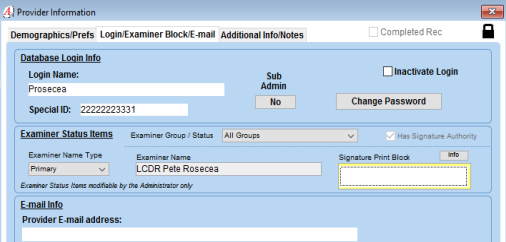
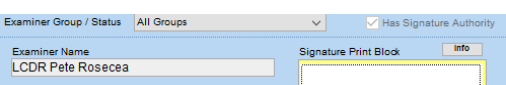



# QCP Testing Plan --- ECAA .39

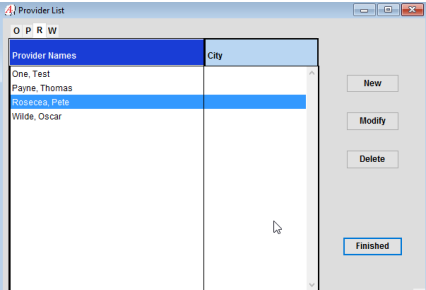
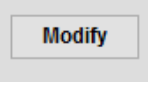
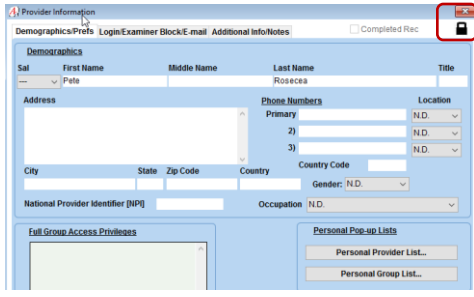
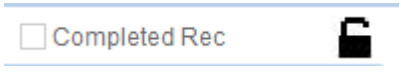

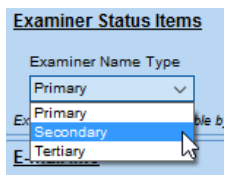
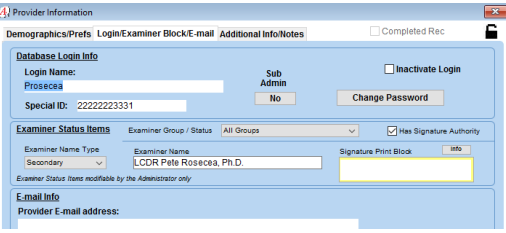
## Steps: QR 019,020,021 Testing

1. Log Into ECAA as the Administrator	
2. At the AudBase Home window or Subject List window select File and then select Provider Info.	
3. <b>Verify</b> the Provider List opens	
4. <b>Select</b> the New button	
5. <b>Verify</b> the New Provider demographics entry page opens and the cursor is blinking in the First Name entry window.	
6. Enter a First Name, Last Name, Gender, NPI, and toggle the "All Subject Privileges" to yes so the populated entry fields match the graphic to the right. Note that your entries will be different but use the graphic to confirm the same entry boxes are populated.	

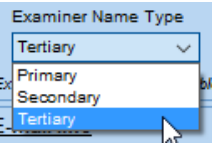
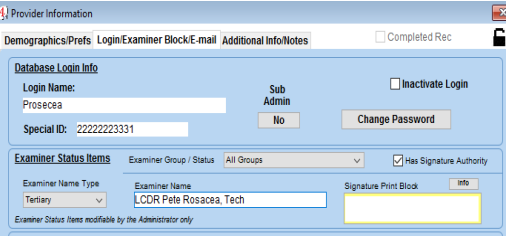

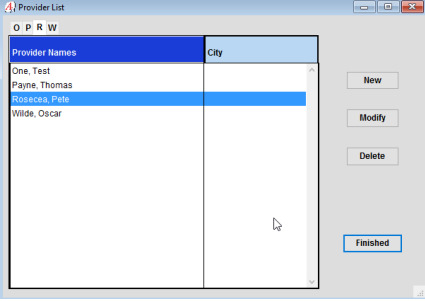
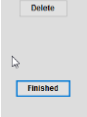
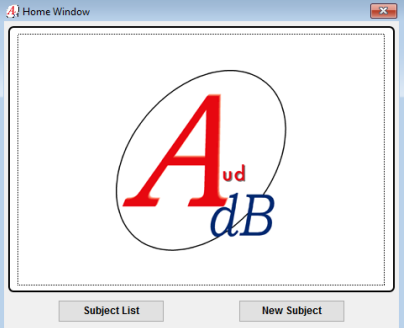
## QCP Testing Plan --- ECAA .39

<p>7. <b>Select</b> the Login/Examiner tab at the top of the entry page.</p>	
<p>8. <b>Verify</b> the Login/Examiner entry page opens and the cursor is blinking in the Login Name window entry</p>	
<p>9. 1) Under Database Login Info enter a Login Name, where general naming convention is first Letter of First name followed by Last Name without any spaces. Toggle SubAdmin to No if not already set. 2) Enter a Special ID #. Note: If using CAC a Password does not have to be entered.</p>	
<p>11. Under the heading Examiner Status Items select Primary from the Examiner Name Type drop down. Enter the Examiner Name</p>	
<p>12. <b>Check</b> the Has Signing Authority box and Under Examiner Group/ Status select All Groups from the drop down if it has not already defaulted to that selection. Note: A Signature Print Block (Graphic) is not needed so leave blank.</p>	
<p>13. <b>Select</b> the Finished button at the bottom of the entry form and select Yes to confirm you wish to save the record.</p>	

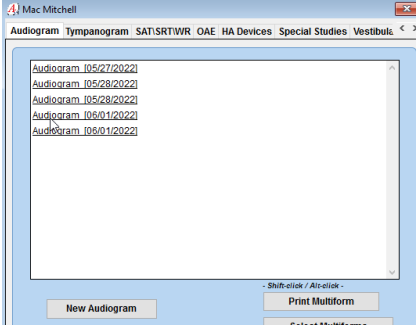
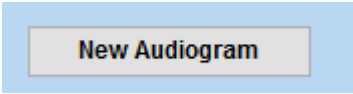
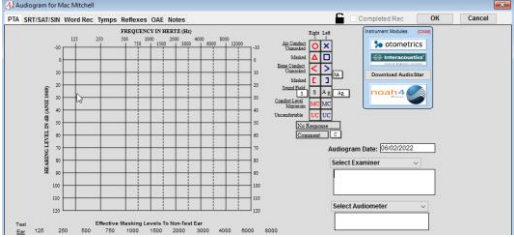
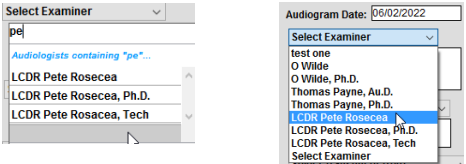
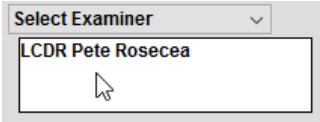
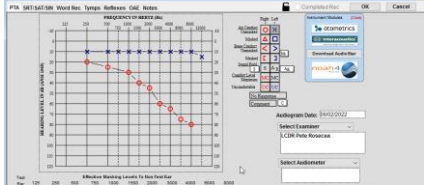
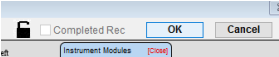
## QCP Testing Plan --- ECAA .39

<p>14. <b>Verify</b> that the Provider List window opens and the New Provider entered appears on the list</p>	
<p>15. With the new Examiner highlighted in the list select Modify</p>	
<p>16. <b>Verify</b> the New Provider demographics entry page opens and the page is locked.</p>	
<p>17. <b>Click</b> on the black lock to unlock the record.</p>	
<p>18. <b>Select</b> the Login/Examiner tab at the top of the entry page.</p>	
<p>19. Under the heading Examiner Status Items select Secondary from the Examiner Name Type drop down. Enter the Examiner Name that was previously entered into the entry box but now add the credentials of Ph.D. after the name</p>	
<p>20. <b>Verify</b> that the Has Signature Authority checkbox to the right of Examiner Group/ Status is checked, and that the Examiner Group / Status dropdown selection is: All Groups. A Signature Print Block (Graphic) is not needed so leave blank.</p>	

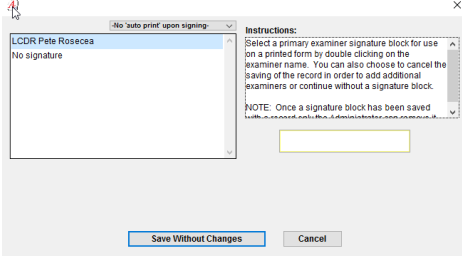
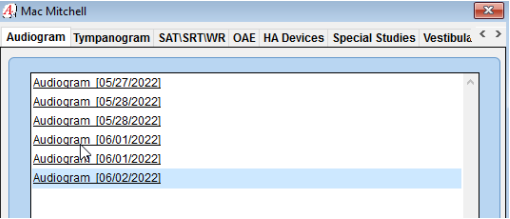
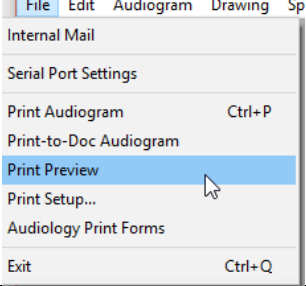
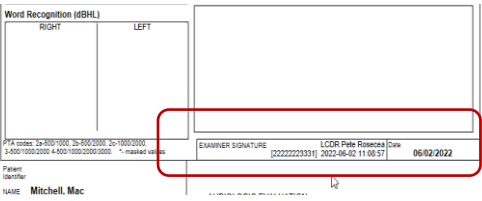

## QCP Testing Plan --- ECAA .39

<p>21. Under the heading Examiner Status Items select Tertiary from the Examiner Name Type drop down. Enter the Examiner Name that was previously entered into the entry box but now add the credentials of Tech after the name</p>	
<p>22. <b>Verify</b> that the Has Signature Authority checkbox to the right of Examiner Group/ Status is checked, and that the Examiner Group / Status dropdown selection is: All Groups. A Signature Print Block (Graphic) is not needed so leave blank.</p>	
<p>23. <b>Select</b> the OK button at the bottom of the entry form.</p>	
<p>24. <b>Verify</b> that the Provider List window opens and the New Provider entered still appears on the list</p>	
<p>25. Select the finish button located at the bottom right of the window.</p>	
<p>26. <b>Verify</b> the Home Window or Subject List window is displayed.</p>	
<p>27. If the Subject List window is no displayed, <b>Select</b> the Subject List button.</p>	
<p>28. <b>Verify</b> the Subject List window opens.</p>	

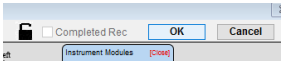
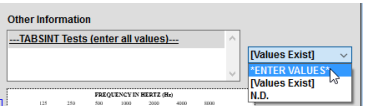

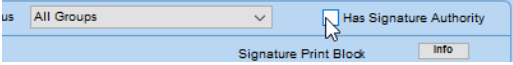
## QCP Testing Plan --- ECAA .39

<p>29. Select a subject from the list by double clicking on the desired subject in the listing.</p>	
<p>30. <b>Verify</b> the History window opens</p>	
<p>31. <b>Select</b> the New Audigram button at the bottom of the window</p>	
<p>32. <b>Verify</b> the Audigram Pure Tone entry screen is open and unlocked.</p>	
<p>33. At the Select Examiner entry window either use the Type ahead function by placing cursor in the window and typing the first few letters of the newly created examiner and selecting from the listing or by using the Select Examiner drop down and selecting from the list.</p>	
<p>34. <b>Verify</b> the desired Examiner appears in the Examiner Entry Window</p>	
<p>35. Now create an Audigram by placing thresholds into the PTA graph. Place thresholds by selecting symbols from the palette and plotting them on the Audigram graph. The graphic displayed to the right of this step may be used as a template or you may create your own audigram.</p>	
<p>36. <b>Select</b> the OK button at the top right of the window</p>	

## QCP Testing Plan --- ECAA .39

<p>37. <b>Verify</b> the Signature window opens and the newly created Examiner name appears in the listing along with No Signature.</p>	
<p>38. <b>Select</b> the New Provider by double clicking on their name in the list.</p>	<p>Note: This action will sign the Audiogram with the new providers name and credentials. The date and the SpecialID or DODID should also appear on the signature line of the printout.</p>
<p>39. <b>Verify</b> the Session History window is now open.</p>	
<p>40. <b>Select</b> the last or latest Audiogram in the listing by double clicking on the the Audiogram with the most recent date, located at the bottom of the list.</p>	
<p>41. <b>Verify</b> the PTA Audiogram window opens.</p>	
<p>42. While in the PTA window select File and then select Print Preview. V</p>	
<p>43. <b>Verify</b> that the print preview appears and shows the text signature for the Provider you have created along with the associated credentials, the Date and the DODID (SpecialID) on the signature line at the bottom of the printout.</p>	
<p>44. <b>Close</b> the print preview window by selecting the X at the top right of the window.</p>	

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45. <b>Verify</b> the PTA window now appears and close by selecting the OK button at the top right of the window	
46. <b>Verify</b> the Session History window appears.	
47. <b>Select</b> Finished at the bottom of the window.	
48. <b>Verify</b> the Subject List is now open.	
49. <b>Repeat steps 2 and 3 this time highlight William Lloyd in the listing and select the Modify button.</b>	
50. <b>Verify</b> the New Provider demographics entry page opens and the page is locked.	
51. <b>Unlock</b> the page and select the Login/Examiner Block tab.	
52. <b>Verify</b> Login Examiner block page opens.	
53. Under the heading Examiner Status Items select Primary from the Examiner Name Type drop down. Enter the Examiner Name William Lloyd if that name does not already populate the Examiner Name field. If already populated, continue to step 54.	
54. <b>Deselect</b> the Has Signature Authority box if it is checked. Verify that the Has Signature Authority box is not checked.	
55. <b>Repeat Steps 23 through 33</b>	
56. <b>Verify</b> that the Provider William Lloyd does not appear in the Examiner Type ahead list or the Examiner Drop down.	Note this verifies that William Lloyd does not have the ability to sign the record.
57. <b>Repeat Steps 49 through 52</b>	
58. <b>Check</b> the Has Signature Authority checkbox.	This action will now allow Bill's name to appear in the signing window.
59. <b>Repeat Steps 23 through 43.</b>	

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60. Perform Steps 33 through 43 using Secondary and Tertiary Examiner Names for the newly created examiner from earlier. Verify the effects of toggling the Signature Authority checkbox and verify the appearance of credentials and date with Print preview.	
61. Create several new examiners with both Signature Authority and no Signature Authority and verify Examiner names with signature Authority appear in the Examiner type ahead listing or drop down and that examiners without signature authority do not.	
62. End of Testing	